

SMARTTIME

TIME & ATTENDANCE SYSTEM

TTG **SMARTTIME** - Time & Attendance System manages and monitors the time worked by employees for the purpose of efficiently processing payroll. This system can reduce errors in enforcement of company attendance policies. It is designed to make employee tracking, scheduling and reporting both efficient and intuitive. This system allows you to collect and organize your employee time data simply and accurately.

TTG **SMARTTIME** - Time & Attendance System is ideal for a wide range of industries where hourly and salaried employee time is tracked, including: manufacturing, warehouse & distribution, healthcare, retail, professional and medical offices, government and educational agencies.



TIME & ATTENDANCE

- User friendly web based GUI in Arabic & English languages
- Easily and efficiently track employee time in/out
- Provide seamless integration with Kantech and VIRDI fingerprint and proxy reader devices
- Allows data to be exported to text files, spreadsheets
- Provides tracking of employee's spending time with other departments
- Automated Total Working Hours, Mid break and short leaves Calculation
- Automated Late-In/Early-Out Calculation
- Automated Grace period, Overtime Calculation
- Automated Absence, holidays, vacation and sick leaves tracking and management
- Multiple layers Security, password protected & Role Based



EMPLOYEE PROFILE

- Manage and record employee personal information
- Associate an Employee to a reporting Manager
- Associate an Employee to a Static Shift or a Dynamic Schedule



SHIFT MANAGEMENT

- Define customizable shifts and associate to employee profiles or schedule templates
- Define and control effectively Shift Start & End Time, Mid Break, Short Leave, Grace period and Overtime
- Maintain weekly off days on shift basis



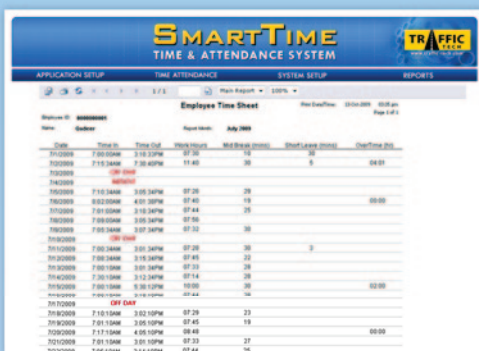
SCHEDULING

- Ability to create weekly & custom Schedules for individual employees
- Have all scheduling information in one interface to stay organized
- Modify schedule template any time



HOLIDAYS & LEAVE MANAGEMENT

- Define Holiday Groups and associate to employee profile
- User defined leave types



TIME & ATTENDANCE REPORTS

- Monthly Timesheet report
- Employee shift schedule
- Detail punch card report
- Total working hours summary report

Our System will save your time and money. If your business depends on your staff working efficiently and developing on time, then you need to give your company TGT **SMARTTIME** - Time & Attendance System.

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